



## Seller's Information

In order to personalize our service to our clients, we like to get to know them from the very beginning! Please take a moment and tell us a little about yourself.

Name:

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Home Phone:

Cell Phone:

What is your communication preference? Home Cell Text Email

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Work Phone:

Fax:

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Email:

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Employer:

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Your Birthday: No Year Necessary

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Mailing Address:

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Children?

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Pets?

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Name:

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Home Phone:

Cell Phone:

What is your communication preference? Home Cell Text Email

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Work Phone:

Fax:

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Email:

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Employer:

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Your Birthday: No Year Necessary

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Hometown?

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Who referred you to us? We would like to thank them...

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Property Address:

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Mortgage Lender

Second Mortgage Lender

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Company:

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Company:

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Phone:

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Phone:

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Loan Number:

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Loan Number:

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Balance

Interest Rate

Years Left

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Balance

Interest Rate

Years Left

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Utility Companies

Water:

Average Monthly Cost:

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Electric:

Average Monthly Cost:

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Gas:

Average Monthly Cost:

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Garbage:

Average Monthly Cost:

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TV/Internet/Cable/Telephone

Average Monthly Cost:

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Termite/Pest

Is there a Termite Bond on the property? Yes: \_\_\_\_ No: \_\_\_\_

Termite Company:

Phone:

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**Please Provide Us With:**

- The completed Seller's Disclosure
- Community Association Disclosure
  - Declarations, covenants, and any current or planned assessments for the community
- Monthly mortgage statement
- Recent tax bills
- Warranty Deed
- Survey / Plat Map
- Warranties on major systems (HVAC, etc.)
- Home owner's warranty, if still in effect
- Any other documents unique to your property
- Keys for exterior doors

Comments / Notes

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Our goal is to begin and continue with excellent service catered to your needs. We want you to enjoy the journey as we develop a long and lasting relationship.